



Company website: www.sunwize.com

About SunWize:

Our technology changes the way energy is put into homes and businesses. We are one of the largest and most highly respected solar renewable energy companies in the nation. For over 13 years, SunWize has been a leader in the solar electric industry. Our systems provide power for remote and grid-tied homes, telemetry, outdoor lighting, telecommunications, water pumping and much more! Businesses and government agencies depend on us for innovative solutions where utility power is not available or non cost-effective. We are innovative, fast moving and fast growing— stable and firmly established, yet highly entrepreneurial in our thinking and doing.

Compensation and Benefits:

SunWize offers a competitive salary plus fully comprehensive benefits and performance bonus package based on an annual objective achievement. Our generous benefits package includes a 401(k) Retirement Plan, medical/dental/life/disability program, 10 days annual vacation time, 6 days sick time, 6 days of PTO time, prorated from your date of hire.

Classification: This is a full time position.

Location: Any SunWize office location (Tustin-CA, Kingston-NY, Philomath-OR, Rancho Cucamonga-CA or San Jose-CA)

Position Title: **Senior Commercial Project Manager**

Primary Job Responsibilities

- Provide single point accountability for commercial solar projects from order entry through design, procurement, installation, commissioning and post-sale support.
- Manage and provide leadership for project team consisting of project engineers, installation crews, subcontractors and consultants.
- Provide full management accountability for project revenue, margin, and schedule for multiple simultaneous commercial solar projects totaling greater than \$5 million in revenue.
- Effectively execute the role of lead representative of the company in all interactions with the customer from project award through project completion
- Responsible for identification and compliance with all contract requirements and development of change orders
- Prepare budgets and schedules, track project actuals vs. plan and take corrective action to meet objectives
- Oversee system technical design and components specification for commercial PV systems
- Manage preparation of Bills of Material and Scopes of Work; manage procurement, production, subcontracting and scheduling of deliveries and services
- Oversee preparation of mobilization and installation plans; provide oversight of installation activities
- Oversee project cost reporting, invoicing, and accounting
- Oversee development of quality control, testing and system commissioning plans
- Oversee completion of utility interconnection agreements, rebate applications, and inspections
- Oversee management of remote performance monitoring and reporting system technology
- Oversee preparation of manuals, drawings, reports and other documentation
- Provide and/or oversee customer training
- Oversee maintenance planning and after-installation support
- Provide sales support for proposal preparation including system evaluation, system sizing, cost estimates, budgets, and schedules
- Other duties as assigned

Qualifications

- Minimum of 5 years of commercial construction project management experience
- BS degree in Engineering. Construction Management or related discipline required
- Experience with commercial 3-phase electrical power construction projects
- Contractual language familiarity

- Familiarity with project cost accounting and tracking procedures
- Strong organizational skills to manage interdisciplinary team
- Ability to work with external customers and internal colleagues to obtain optimal technical solutions, and meet schedule requirements
- Logistics, scheduling and budgeting knowledge
- Familiarity with test equipment, tools and methods
- A personal commitment to a safe working environment
- Strong computer application skills including Microsoft Project and Microsoft Office Suite; Power Point, Excel and Word
- Working knowledge of AutoCAD preferred
- Detail oriented, with effective written and verbal communication skills

Other Requirements

- Occasional domestic travel may be required